

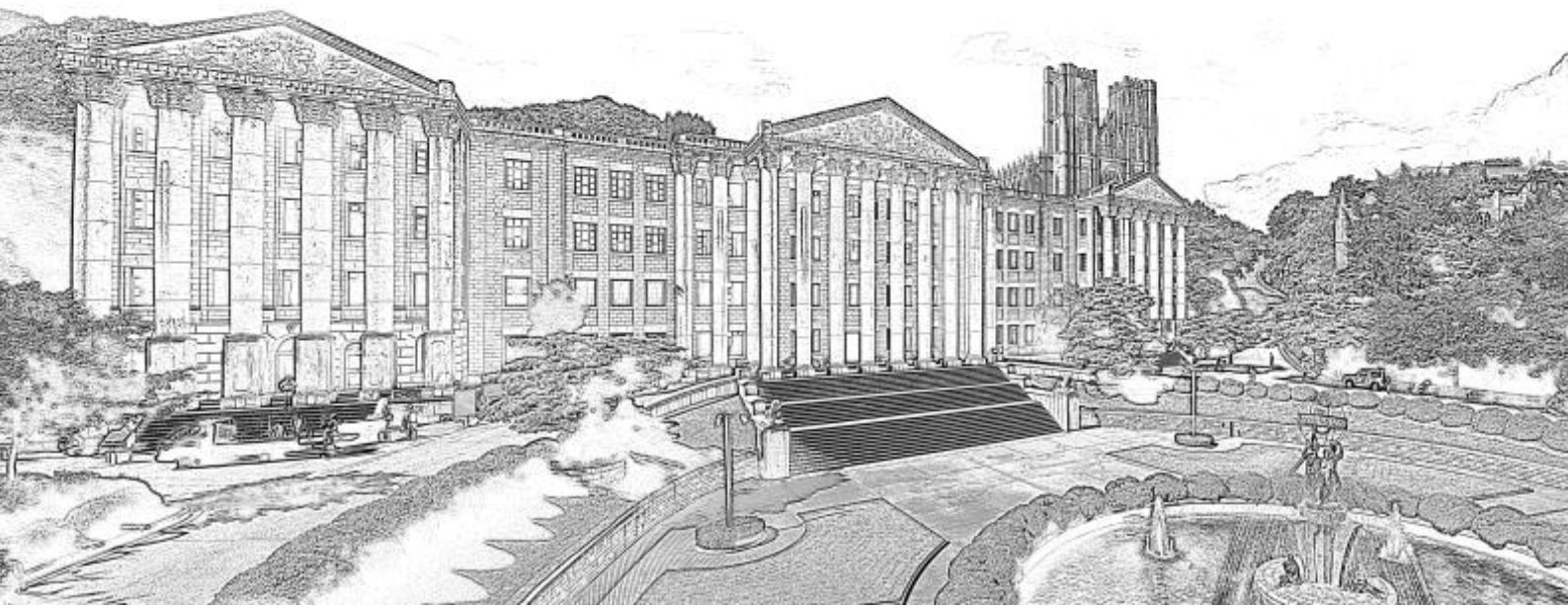
KYUNG HEE UNIVERSITY

2022 Spring Semester Guidelines for Graduate International Admission



경희대학교

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1 Schedule

Process	Dates and Deadlines	Notes
① Online Application	Oct 12 th , 2021 (Tue), 10:00 ~ Oct 22 th , 2021 (Fri), 17:00	<ul style="list-style-type: none"> • Applications for admission are only accepted online • Apply via the website : http://www.uwayapply.com (Log-in → Search 'Kyung Hee University' → 'Kyung Hee University General Graduat School' → Application for International Students ※ Website call center (Uwayapply) ☎ +82-1588-8988 • Fill out your information correctly like nationality, passport No., personal email address, applied department and etc. (Can't be modified after application) ※ In the application form, Fill out the capital letter as the passport name - For Chineses people, please use English name on your passport (not allowed to fill out it as Korean) ※ Date of birth is written in the order of birth like (yyyy/mm/dd) - When you need to fill the alien registration number, follows below : yymmdd-111111 - Fill your passport No. correctly
② Submission of Documents	Oct 12 th , 2021 (Tue), 10:00 ~ Oct 25 th , 2021 (Mon), 17:00	<ul style="list-style-type: none"> • Documents can be submitted only after completing the online application and submitting payment. • Graduate School Office (Each Campus) - Accept application in person or via post ※ By post : Please submit the documents which are confirmed from post/shipping office by Oct 25th, 2021 (Mon). • Except Weekends and Holidays ※ It may take more than 1 month to prepare all required admission documents. Early preparation is encouraged.
③ Checking Arrival documents	After Submission of documents	<ul style="list-style-type: none"> • Check arrival of documents and missing documents (http://www.uwayapply.com) ※ (Seoul Campus) We will send a email you about the arrival and missing documents, so please check your email box frequently.
④ Admission Interview	Nov 13 th , 2021 (Sat)	<ul style="list-style-type: none"> • Check whether or not the department requires an interview in advance, referring to the guidelines(Korean version) ※ Departments without interviews evaluate applicants based on the submitted documents. • Notification of the date and the location of the interview : It is expected to be posted on Nov 11th, 2021(Thu) at http://gskh.khu.ac.kr • Prepare your ID slip(can be printed in uwayapply) and passport.
⑤ Notification of Admission	Dec 10 th , 2021 (Fri), 15:00	<ul style="list-style-type: none"> • Check individually at http://gskh.khu.ac.kr
⑥ Registration (Tuition Payment)	Jan 4 th , 2022(Tue), 10:00 ~ Jan 18 th , 2022(Tue) 16:00	<ul style="list-style-type: none"> • Graduate School Website(http://gskh.khu.ac.kr) • Designated Domestic Bank in Korea

※ In case there is any schedule change, it will be posted on the Graduate School Website <http://gskh.khu.ac.kr>, and there will not be personal notices.

Campus	Seoul Campus	Global Campus
Email	admissions_s@khu.ac.kr	gskh_admin@khu.ac.kr
Phone	+82-2-961-0121~4	+82-31-201-3500~3
Address (documents submission)	Office of Graduate School, Room 312, Main building, Kyung Hee University, 26 Kyunghee- daero, Dongdaemun-gu, Seoul 02447, Republic of Korea	Office of Graduate School, Room 107, Global-Art & Design building, Kyung Hee University, 1732 Deogyong-daero, Giheung-gu, Yongin-si, Gyeonggi-Do 17104, Republic of Korea

2 Eligibility

■ Admission Quota : Each department and program accepts a limited number of students

- ※ Departments and programs may also accept no students during a given admission cycle if there are no qualified applicants or other considerations

■ Eligibility

1. Degree

- 1) Master's Degree (or combined Master's and Ph.D programs): Applicants must have a bachelor's degree, be in the final year of a BA/BS program, or scheduled to finish a BA/BS program before Feb 28st, 2022.
 - 2) Applicants for Ph.D programs must have a master's degree, be in the final year of a MA/MS or equivalent program, program (or scheduled to finish program by Feb 28st, 2022).
- ※ Students who have not graduated at the time of application must submit a certificate of graduation before beginning courses at the graduate school. Failure to do so will result in retraction of the offer of admission.

2. Nationality

- 1) Applicants who are not Korean citizens, and the parents of applicants who are not also Korean citizens
- 2) Applicant must have had a minimum of 16 years of education outside of Korea
 - ※ Applicants must satisfy one of the two conditions and provide documentation.

3. Language Proficiency (※ It is ONLY allowed to get the test scores obtained after Oct 22th, 2019.)

- [Required Korean Proficiency] Applicants must meet one of the four conditions below to qualify for admission. (Please see individual department pages for additional requirements)
 - a) Obtained at least TOPIK (Test of Proficiency in Korean) Level 4
 - b) Graduated (Bachelor's degree or higher) with a major in Korean at abroad university
 - c) Attended university or graduate school in Korea for more than 2 years
 - d) Economics, Political Science, Communication and Journalism, International Trade, Hotel Management, Culture and Tourism Contents,
 - : Regardless of 'a)~b)', at least TOPIK level 5 is required
- [Required English Proficiency] : Only in Global Hospitality and Tourism, Information Display, Housing and Interior Design, English Language and Literature, Applied English Linguistics and Translation Studies, Physics(Seoul), Chemistry(Seoul), Biology(Seoul), Cancer Preventive Material Development, Mathematics, British-American Language & Culture and all natural sciences & engineering majors of Global campus (Required details for each department)
 - e) Citizenship from an English-speaking country or a country where English is an official language
 - f) Official English test score on TOEFL(PBT 550, CBT 210, iBT 80), IELTS(5.5), TEPS(600), NEW TEPS(326) or above

3 Payment

Payment	Total KRW 147,000 (Application fee KRW 140,000, uwayapply fee KRW 7,000)
<ul style="list-style-type: none"> ※ Applicants must pay at the time of online application. ※ Applicants pays the fee, and the payment cannot be returned after applying. (If the application is canceled due to school reasons, the payment will be returned) 	

4 Inquiries by Department and Contacts

- An overall evaluation will be made based on the submitted documents and/or the interview.
- Some departments will may hold an interview or performance test.
- * Evaluation methods vary depends on departments. Applicants must check each evaluation method.
- * Department Contact Information is attached to this guideline.
- * The schedule of interview will not be announced individually, applicants must check through web-site by their own.
- * Non-Face-To-Face Interview : Video

■ Seoul Campus ※ ○ : Recruit / × : Non-recruit / - : Not applicable

Field	Department	Course			Evaluation	Eligibility	Contacts (02-961-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Humanities and Social Sciences	Korean Language and Literature	○	○	-	Documents	Korean	0223	khsc0107
	English Language and Literature	○	○	-	Documents	Korean or English	0224	khsc0108
	Applied English Linguistics and Translation Studies	○	○	-	Documents	Korean or English	0890	aelts
	History	○	○	×	Documents + Video Interview	Korean	0227	history
	Philosophy	○	○	-	Documents + Video Interview	Korean	0228	khsophia
	Integrated Medical Humanities	○	○	-	Documents + Video Interview	Korean	2138	khuhk
	Sociology	○	○	-	Documents	Korean	9367	socio
	Law	○	-	-	Documents	Korean	0611	khsc0200
	※ The Ph.D. program in law select students for admission separately at the Graduate School of Law.							
	Public Administration	○	○	○	Documents + Video Interview	Korean	0492	sssa05
	Political Science	○	○	-	Documents + Video Interview	TOPIK level 5 or above	0623	kpoli2
	Media	○	○	-	Documents	TOPIK level 5 or above	9383	khsc0319
	Economics	○	○	○	Documents	Korean	0479	economics
	Business Administration	○	○	○	Documents	Korean	0626	khmg
Health Services Management	○	○	○	Documents	Korean	0494	hsm	
International Trade	○	○	-	Documents + Video Interview	TOPIK level 5 or above	0426	trade1	
Accounting	○	○	-	Documents	Korean	0628	accy	

Field	Department	Course			Evaluation	Eligibility	Contacts (02-961-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Humanities and Social Sciences	Tourism Sciences	O	O	-	Documents + Video Interview	Korean	0867	tourgrad
	Hotel Management	O	O	-	Documents + Video Interview	TOPIK level 5 or above	0867	htg
	Convention&Exhibition Management	O	O	-	Documents + Video Interview	Korean	0867	micegrad
	Culinary Science and Foodservice Management	O	O	-	Documents + Video Interview	Korean	0867	csfs
	Culture, Tourism & Contents	O	O	-	Documents + Video Interview	TOPIK level 5 or above	0867	contentsgrad
	Global Hospitality & Tourism Management	O	O	-	Documents + Video Interview	English	0867	globalgrad
		※ All classes are conducted in English						
	Education	O	O	-	Documents + Video Interview	Korean	0210	gsedu
		E d u c a t i o n a l M e a s u r e m e n t & E v a l u a t i o n m a j o r s a r e r e c r u i t i n g m a s t e r s o n l y.						
	Child & Family Studies	O	O	O	Documents	Korean	0551	khsc0500
	Housing and Interior Design	O	O	O	Documents + Video Interview	Korean or English	0551	khsc0500
	Clothing & Textiles	O	O	-	Documents + Video Interview	Korean	0551	khsc0500
Smart Tourism Education Platform	O	O	O	Documents + Video Interview	Korean	2114	step	
Natural and Applied Sciences	Mathematics	O	O	O	Documents	English	0255	math
	Biology	O	O	O	Documents	Korean	0244	biology1
	Geography	O	O	X	Documents + Video Interview	Korean	0251	htkgeo
	Physics	O	O	O	Documents	English	0230	phys
	Chemistry	O	O	O	Documents	Korean or English	0237	chem1
	Food and Nutrition	O	O	O	Documents + Video Interview	Korean	0551	khsc0500
	Fundamental Pharmaceutical Sciences	O	O	O	Documents	Korean	0355	khsc0900
	Regulatory Science	O	O	O	Documents	Korean	0355	pharmreg
	Oriental Pharmaceutical Science	O	O	O	Documents	Korean	0355	khsc0900
	Nursing	X	X	X	-	-	0308	khsc2073
	Biomedical and Pharmaceutical Science	O	O	O	Documents	Korean	0367	bk21center2

Field	Department	Course			Evaluation	Eligibility	Contacts (02-961-)	E-mail @khu.ac.kr
		MA	Ph.d	Combined				
Arts and Physical Education	Dance	O	-	-	Documents + Video Interview + test (Korean dance, modern dance, ballet. 2 minutes for major works/Free clothes.)	Korean	0539	dance
	※ Applicants will be interviewed and tested only on site.							
	Music	O	O	-	Documents + Video Interview (+Portfolio)	Korean	0571~3	khsc1200
	[Specific Major] Composing							
	Fine Arts	O	O	O	Documents and Portfolio+ Video Interview	Korean	0636	khsc0400
Performing Arts	-	O	-	Documents + Video Interview	Korean	0539	dance	
Medicine	Medicine	O	O	O	Documents + Video Interview	Korean	0274	khsc0600
	Biomedical Science	O	O	O	Documents+ Video Interview	Korean or English	9619	kimks
	Dentistry	O	O	O	Documents	Korean	0341	khsc0800
	Science in Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Clinical Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Neuroscience	O	O	O	Documents	Korean	9585	kangyjkkk@ naver.com
	Global public health and Korean Medicine Management	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Biomedical Science and Technology	O	O	O	Documents	Korean	9574	biomedst
Interdisci plinary Programs	East/West Medicine	O	O	-	-	-	0323	podocc
	Information Display	O	O	O	Documents	English	0688	cjpark @tft.khu.ac.kr
	※ All classes are conducted in English							
	Philosophy in Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	History in Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Biological Sciences in Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Applied Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328
Human Informatics in Korean Medicine	O	O	-	Documents + Video Interview	Korean	0328	hani0328	

Field	Department	Course			Evaluation	Eligibility	Contacts (02-961-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Interdisciplinary Programs	Medical Engineering	O	O	X	Documents + Video Interview	Korean	0290	medeng
		(Health Data Science and Convergence majors are recruited for all courses.)						
	Medical Science of Meridian	O	O	-	Documents + Video Interview	Korean	0328	hani0328
	Cancer Preventive Material Development	O	O	-	Documents + Video Interview	Korean or English	0328	hani0328
	Oral & Maxillofacial Regeneration	X	X	-	Documents	Korean	0341	khsc0800
	KHU-KIST Converging Science and Technology	X	X	X	-	-	9567	khu_kist
	Integrated Medical Humanities	O	O	-	Documents + Video Interview	Korean	2138	khuhk
	Smart City Planning and Real Estate	O	O	X	Documents + Video Interview	Korean	0544	jwon
Big Data Analytics	O	O	O	Documents + Video Interview	Korean	0939	khmg	

■ **Global Campus** ※ ○ : Recruit / × : Non-recruit / - : Not applicable /

※ Applicants applying for a specific major in a department should write down the major on the application form. Please contact the department directly to get more information about specific majors or refer to the guidelines(Korean version)

Field	Department	Course			Evaluation	Eligibility	Contacts (031-201-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Humanities and Social Sciences	British-American Language and Culture	O	O	-	Documents + Interview (Video Interview)	English	2227	gskh_elc
	East-Asian Language and Literature	O	O	O	Documents + Interview (Video Interview)	Korean	2227	gskh_eal
		[Specific Major] Chinese, Japanese						
	European Language and Literature	O	O	-	Documents	Korean	2227	gskh_eu
		[Specific Major] Spanish, French, Russian						
International Korean Language and Culture	O	O	-	Documents	Korean	2247	gskh_ko	

Field	Department	Course			Evaluation	Eligibility	Contacts (031-201-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Natural Science	Physics	O	O	O	Documents	Korean or English	2499	gskh_phys
		[Specific Major] Physics, Frontier Integrated Major						
	Chemistry	O	O	O	Documents	Korean or English	-	gskh_chem
	Astronomy & Space Science	O	O	O	Documents	Korean or English	3850	gskh_ssr
	School of Space Research	O	O	O	Documents	Korean or English		
	Oriental Medicinal Materials and Processing	O	O	O	Documents	Korean or English	5636	gskh_omb
	Horticultural Biotechnology	O	O	O	Documents	Korean or English	5648	gskh_hbt
	Plant&Environmental New Resources	O	O	O	Documents	Korean or English	2619	gskh_pam
	Landscape Architecture	O	O	O	Documents	Korean	2680	landscape2680
	Graduate school of Biotechnology	O	O	O	Documents	Korean or English	8127	gob
		[Specific Major] Genetic Engineering, Food Science & Biotechnology, Oriental Medicinal Materials Engineering, Advanced Materials of Plants, Plant Biotechnology						
	Genetics & Biotechnology	O	O	O	Documents	Korean or English	-	-
	Food Science	O	O	O	Documents	Korean or English	2623	foodscience
	Applied Environmental Science	O	O	O	Documents	Korean or English	2865	gskh_env
[Specific Major] Environment Science, Environment Engineering, Integrated Engineering								
Engineering	Mechanical Engineering	O	O	O	Documents	Korean or English	3367	gskh_me
		[Specific Major] Mechanical Engineering, Integrated Engineering, Frontier Integrated Major						
	Chemical Engineering	O	O	O	Documents	Korean or English	3674	gskh_che
		[Specific Major] Chemical Engineering, Integrated Engineering						
	Advanced Materials Engineering for Information and Electronics	O	O	O	Documents	Korean or English	5417	gskh_amie
[Specific Major] Advanced Materials Engineering for Information and Electronics, Frontier Integrated Major								

Field	Department	Course			Evaluation	Eligibility	Contacts (031-201-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Engineering	Civil Engineering	O	O	O	Documents +Interview (Video Interview)	Korean or English	5461	gskh_ce
	Architectural Engineering	O	O	O	Documents	Korean or English	3378	gskh_ae
	Nuclear Engineering	O	O	O	Documents +Interview (Video Interview)	Korean or English	3356	gskh_ne
	Industrial&Management Systems Engineering	O	O	O	Documents	Korean or English	3663	gskh_ie
	Electronic Engineering	O	O	O	Documents	Korean or English	2965	gskh_ee
	[Specific Major] Electronic Engineering, Age Service-Tech Convergence							
	Computer Science&Engineering	O	O	O	Documents	Korean or English	2521	gskh_cse
	Biomedical Engineering	O	O	O	Documents	Korean or English	3240	gskh_bme
	Software Convergence	O	O	O	Documents +Interview (Video Interview)	Korean or English	3752	gs_swc
Artificial Intelligence	O	O	O	Documents	Korean or English	2749	-	
Arts and Physical Education	Physical Education	O	O	-	Documents +Interview (Video Interview)	Korean	2719	gskh_pe
	Ceramic Arts	O	-	-	Documents (Portfolio Required)	Korean	2637	gskh_ca
	Post Modern Music	O	-	-	Documents (Portfolio Required)	Korean	3393	gskh_pm
	Applied Arts	-	O	-	Documents (Portfolio Required)	Korean		gskh_aa
	Film&Theatre	O	-	-	Documents	Korean	3394	art3394_ft
	Digital Art&Design	O	O	-	Documents	Korean		design_dc
	Industrial Design	O	-	-	Documents (Portfolio Required)	Korean	3691	gskh_id

Field	Department	Course			Evaluation	Eligibility	Contacts (031-201-)	E-mail (@khu.ac.kr)
		MA	Ph.d	Combined				
Arts and Physical Education	Visual Information Design	O	-	-	Documents (Portfolio Required)	Korean	3489	vid3489
	Formative Design	-	O	-	Documents (Portfolio Required)	Korean		gskh_fdd
	Textiles&Fashion Design	O	O	-	Documents	Korean	3491	gskh_tc
	Architecture	O	O	O	Documents +Interview (Video Interview)	Korean or English	2926	gskh_ar
Interdisciplinary Programs	Big Data Analytics	O	O	O	Documents +Interview (Video Interview)	Korean or English	3663	gskh_bigdata
		Business Administration, Engineering, Natural Science						
	Electronics & Information Convergence Engineering	O	O	O	Documents	Korean or English	3820	eice
		Electronic Engineering, Biomedical Engineering						

5 Required Documents

※ Notice

1. Documents submitted will NOT be returned to the applicants, and application fee is NOT refundable.
2. All documents must be presented in their original form. However, applicants may bring their original documents to the office and submit a certified true copy with confirmation of the staff in lieu of the original.
3. Documents written in languages other than Korean or English must include a complete Korean or English translation, authenticated by the issuing institution or notarized by a notary public.

※ Required Documents (Starred(*) attachments can be downloaded from [uwayapply](#) or our website.)

Documents	MA	Ph.D	Combined	Remark
Checklist for Application Documents*	Required	Required	Required	<ul style="list-style-type: none"> Submit all documents in the given order
Application Form*	Required	Required	Required	<ul style="list-style-type: none"> Can be printed out from uwaywapply.com
Official (Prospective) Graduation Certificates from Undergraduate Institution	Required	Required	Required	<ul style="list-style-type: none"> Include the registered degree number. If it does not contain degree number, applicants should submit 'Certificate of Degree' separately. Graduated students: Documents certifying the highest level of education you have completed must be verified by the Korean Embassy or Apostille Verified. (This verification requirement does not apply to domestic university graduates.) Prospective graduated students: Official prospective graduation certificate verified by the Korean Embassy. (However, prospective graduates must submit their Graduation Certificate(Certificate of Degree) by Feb 23th, 2022)
Official (Prospective) Graduation Certificates from Graduate Institution	X	Required	X	<div style="border: 1px solid black; padding: 5px;"> <p><For Applicants (prospective) graduated from Chinese University></p> <ul style="list-style-type: none"> Graduated: ① Graduation Certificates of China Higher-education Student Information (www.chsi.com.cn) ② Graduation certificate ③ Degree certificate (All notarized by the Public Notary Office, ① is acceptable in English version) Prospective Graduated : an official prospective graduation certificate or certificate of 4th year studentship (Prospective graduates must submit ①, ②, and ③ by Feb 23th, 2022) </div>
Official Transcripts from Undergraduate Institution	Required	Required	Required	<ul style="list-style-type: none"> Record overall GPA and percentage as shown on transcript If only one is displayed on the original transcript, use the conversion table (page 18) If the transcript does not have GPA scale or percentage, applicants should issue an official letter that shows the overall GPA or percentage from the undergraduate (graduate) institution In absence of other official documentation, applicants may print out and submit results from the WES iGPA Calculator
Official Transcripts from Graduate Institution	X	Required	X	<ul style="list-style-type: none"> (http://www.wes.org/students/igpacalc.asp) or the result from Foreign Credits Website (www.foreigncredits.com) Transfer students: submit previous university transcripts
Language Proficiency Certificates (TOPIK TOEFL IELTS TEPS etc)	Required	Required	Required	<ul style="list-style-type: none"> Test results must date to Oct 22^h, 2019 or later

Documents	MA	Ph.D	Combined	Remark
Self Introduction & Study Plan*	Required	Required	Required	▪ <Attachment 5>
Recommendation Letter from Professor at Previous Institution	Required	Required	Required	<ul style="list-style-type: none"> ▪ <Attachment 7> ▪ This requirement applies only to the following: <ul style="list-style-type: none"> -Seoul Campus : Natural and Applied Sciences, Medicine, Interdisciplinary Programs -Global Campus : Natural Science, Engineering, Architecture ▪ Applicants from the following fields are not required, but may voluntarily submit a letter of recommendation <ul style="list-style-type: none"> -Humanities and Social Sciences, Arts and Physical Education
Recommendation Letter & Notification for Thesis Dissertation Publication [Global Campus]*	Required	Required	Required	<ul style="list-style-type: none"> ▪ Only for Global Campus Applicants <Attachment 8 & 11> (Signature required)
Scholarship Application [Seoul Campus]*	Optional	Optional	Optional	<ul style="list-style-type: none"> ▪ Only for Seoul Campus Applicants & students applying for scholarships <Attachment 9 & 10> (signature required)
Thesis dissertation notification [Seoul Campus]*	Optional	Optional	Optional	<ul style="list-style-type: none"> ※ Both the Scholarship Application and Thesis Dissertation notification should be submitted for scholarship applicants
Employment Certificate, Career Certificate, Certificate of Volunteer Activity, Awards, or Published Papers	Optional	Optional	Optional	<ul style="list-style-type: none"> ▪ Must be written either in Korean or English. For certificates in other languages, applicants must include a complete Korean or English translation, authenticated by the issuing institution or notarized by a notary public.
Copy of Passport and Alien Registration Card	Required	Required	Required	<ul style="list-style-type: none"> ▪ Must include a copy of a valid, unexpired passport ※ Applicants residing abroad do not need to submit Alien Registration
Documents Verifying Applicant and Applicant's Parents Citizenship	Required	Required	Required	<ul style="list-style-type: none"> ▪ Applicants must certify their ① parents' nationality and ② the existence of the familial relationship ▪ Birth certificate, family register issued by government of the applicant's country, etc. ※ In case of parents' death or divorce, certificate submission is compulsory.
Transition to the completion course for combined	X	X	Required	<ul style="list-style-type: none"> ▪ <Attachment 6> - The 2022-Spring Semester Combined Course Confirmation of application for transition to the completion(graduation) course
Release of Information Form	Required	Required	Required	<ul style="list-style-type: none"> ▪ <Attachment 12> - M.A & Combined : The information of University/College of B.A - Ph.D : The Information of University/College of B.A & M.A
Financial ability Proof Documents	Required	Required	Required	<ul style="list-style-type: none"> ▪ Submission of 1 out of ①, ② below ① Certificate of Deposit/Money(investment) Trust Balance <ul style="list-style-type: none"> - You have to submit the original one - name of the applicant or applicant's parents (In the case of sibling, additional documents for family relationship are submitted) - Over USD 20,000 / KRW 23,500,000 / CNY 130,000 / JYP 2,200,000 - Issuance after Sep 1st, 2021 & Withdrawal freeze until Mar 31st, 2022 ② 체재비 지급 약속서 - Only those who are concerned will submit it.

※ The Lists of Required Documents for Specific Department

Department	Additional Required Documents
Industrial Design Formative Design Digital Art & Design	- Achievement (e.g Portfolio, A work of Art)
Visual Information Design	- Portfolio; A4 size in 10 pages, including 5 Projects, It must be a colored printed documents
Ceramic Art	- Submit a copy of the portfolio of works: Composition ※ Submit an application enclosed
Post Modern Music Applied Art	1. Portfolio : A free form for career in art activities, such as performance, composition, production, engineering, record production, acting, directing, performing, broadcasting, or research and writing activities such as papers and books. 2. Resume : A free form for career experiences such as work experience, lecture experience, academic activities, awards, qualifications, and etc. 3. Submission of performance records or evidentiary documents to check the details of 1 and 2 above; (e.q. CDs, USBs, prints and etc.)
Fine Arts	<p>○ Criticism/ Management major: In-depth evaluation of discussion related to major.</p> <ul style="list-style-type: none"> • Applicants for Ph.D. programs are submitted by e-mail to the Graduate School of Art (PDF)(khsc0400@khu.ac.kr). • Prospective graduates are excluded from submitting master's thesis. <p>○ Korean painting, painting, sculpture major</p> <ul style="list-style-type: none"> • Document review, interview, portfolio (submit together when submitting an application) - Submission of more than 10 color photos (25×20 cm) of one's work since October 22, 2019 <p>※ When you submit an application, submit it together. ※ Portfolio submission form and how to fill it out.</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; margin-right: 20px;"> Length 25 X Width 20 </div> <div> As shown in the image, 25x20cm long, including caption, submit more than 10 sheets. </div> </div> <div style="margin-top: 5px; font-size: small;"> Title/The year of production/ Material/ Size(cm) </div>

Department	Additional Required Documents
Music	<p>○ Composition major (common master's and doctorate) [portfolio (work), non-face-to-face evaluation (video interview, oral test)]</p> <ul style="list-style-type: none"> • Submission of two copies of works organized by chamber music or orchestral music. • Non-face-to-face evaluation (Video interview and Oral test): Evaluation of expertise related to major <p>- Submit a copy of your work portfolio together when submitting an application.</p> <p>○ Vocal music major [portfolio (video), non-face-to-face interview, oral test]</p> <ul style="list-style-type: none"> • Play a program for about 20 minutes, including the entire contents below. <ul style="list-style-type: none"> ※ For details on portfolio submission videos, see the Additional Documents Submission Guide below. • The master's course <ol style="list-style-type: none"> 1. Select one of Baroque songs or aria (can be Cantata, Auratorio aria) 2. Choose between Mozart, Rossini's song, or Aria. 3. One song after the end of 19C. 4. A song from a different country from the above language. 5. Opera aria, one song <ul style="list-style-type: none"> *Excluding Korean and Chinese songs, a total of five languages are prepared to be different in three or more languages. • Ph.D Course <ol style="list-style-type: none"> 1. Choose and play four songs (Russia, Spain, etc.) with different languages, and play one of the Operas and Oratorio aria (Opera, Oratorio must be sung in original language and key version). 2. Submit a solo concert live performance video for the past 3 years. <ul style="list-style-type: none"> ※ Excluding Korean and Chinese songs, a total of 5 languages are prepared to be different in at least 4 languages. <p>- Notice for submitting additional documents -</p> <ol style="list-style-type: none"> 1. Write and sign the song target for the practical performance video and submit it together when submitting the application. 2. Submit the practical video portfolio USB. <ol style="list-style-type: none"> A. Enclosed when submitting an application, the test identification number and the applicant's name are indicated on the USB. B. Portfolio videos are videos taken within the deadline for document submission from the date of announcement of recruitment guidelines. C. The shooting date must be displayed in the video (at the start of the video shooting, the current date and time of the cell phone are taken, followed by the performance) D. The face of the performer must be identifiable in the video, and the video extension must be submitted to AVI or MP4. (If the face cannot be identified due to problems such as image quality and production errors, the examination is not conducted.) 3. Applicants for Ph.D. in vocal music major have submitted additional live videos of solo concerts within the last three years. 4. Memorizing sheet music and accompaniment are essential when recording a performance.. When recording a performance, and known assignment songs are played in the order of numbers, and all assignment songs are filmed in one take and submitted in one video (it is possible to rest for a few seconds between the songs). <ul style="list-style-type: none"> ※ Write your test identification number and name on the portfolio USB.

6 Important Notes

- a. Applicant can submit an application to one department and one campus only.
- b. Applicants should check and ensure that all documents have arrived at the correct office. Kyung Hee University is NOT responsible for the loss of documents. It is the applicant's responsibility to ensure that documents are accurate and received on time. Kyung Hee University is NOT responsible for problems resulting from incorrect or incorrectly submitted information.
- c. The campus, department, specific major, etc, must filled out correctly, and cannot be revised after the payment.
- d. If any factors that render the candidate ineligible or unqualified are found during the screening process, that applicant will not be further considered for admission. If any are discovered after they are offered admission, or if the applicant has been found to make false statements or submit false documents during the verification process, or if there are any other violations of school rules or polity, the admission offer will be rescinded and registration cancelled.
- e. Kyung Hee University reserves the right to request applicants submit additional documentation, including documents not currently listed.
- f. Students who have not graduated at the time of application must submit a certificate of graduation by Feb 23th, 2022(Wed). Otherwise the admission offer will be recinded.
 - ※ If graduation will not occur, the applicant must submit a form to rescind their admission and a copy of their bank account information to the graduate school office of the campus where their department is locataed by Feb 28(Mon) 17:00 (email submission is possible). The applicant is responsible for any issues relating to document submission..
- g. According to the article 36 of the graduate school regulation of Kyung Hee University, international students must have medical insurance from the time of admission until graduation at their own expense. Medical insurance fees will be automatically included in tuition if the student does not have personal health insurance.
- h. According to the article 37 of the graduate school regulation of Kyung Hee University, all international students must get a health examination. The medical examination fee will be included in the tuition bill.
- i. Leave of absence is not allowed in the first semester, barring unusual circumstances.
- j. Announcements for dormitory applications will be posted on the Graduate School Website (<http://gskh.khu.ac.kr>). Seoul Campus will announce in Jan 2022, Global Campus in Jan 2022.

※ How to join the 'uwayapply.com' in English

- A. Get on the website "www.uwayapply.com"
- B. Click '회원가입' on the right side
- C. Click the language and choose "English"
- D. Click "general application join" and sign up



7 Scholarships

1. Requirements for Scholarships

- A. Applicants must receive grade B (3.0/4.3) or above to maintain their scholarship the next semester.
- B. Enrollment fees are excluded from all scholarships.
- C. The aggregate scholarship amount awarded by the university cannot exceed the total tuition fees, and the scholarships have an enrollment duration limit (4 semesters)
- D. International students who do not have medical insurance cannot be scholarship grantees.
(a medical insurance fee is included in the tuition bill every semester for students)
- E. International students who do not submit a recommendation letter and pledge of thesis dissertation publication" cannot be scholarship grantees (only for Global campus)

2. Scholarships for freshmen

Scholarships for freshmen		Contents
Internal Scholarship	Thesis Submission Scholarship (International Students)	[Global campus] Contact to academic advisor for each department http://gskh.khu.ac.kr
External Scholarship		Requires application (Further information will be provided)

◎ Guideline for Thesis Submission Scholarship

Section	Requirements / Conditions
Evaluation Criteria	<ul style="list-style-type: none"> ■ Comprehensive evaluation of academic records, study ability, research ability, language proficiency, self-introduction, study plan, work experience, volunteer experience, etc. ※ On the global campus, each department has its own evaluation standards.
Scholarships	<ul style="list-style-type: none"> ■ Benefits: Full tuition (excluding enrollment fee) or partial tuition. ※ Receiving a scholarship in the first term does not guarantee the scholarship will be awarded in subsequent terms. Continued support is determined by the scholarship committee.
Required Documents	<ul style="list-style-type: none"> ■ Seoul Campus: <Attachment #2, 3> ■ Global Campus: <Attachment #4>
Terms of Scholarships	<ul style="list-style-type: none"> ■ Scholarship students must publish for one more thesis until the dissertation evaluation ■ Students must maintain a GPA of B or higher ■ Scholarship students must follow guidance of the dean of their department and academic advisor. ■ Scholarship students must comply with all school regulations and show investment in their academic performance ■ Students receiving scholarships are not allowed to take on assistant or similar duties. ■ After the first semester, future scholarships are decided by a scholarship evaluation committee. ■ Scholarship students are not permitted to take a leave of absence <ul style="list-style-type: none"> - Leave of absence due to personal reasons will result in the cancellation of the scholarship for that term and any subsequent terms when it would have been awarded, and students must return any funds received for the scholarship to the school. - Scholarships will be restored if the student provides documents proving the leave of absence was necessary due to medical necessity (certificates showing three months or more of treatment in a general hospital).

3. Internal / External Scholarship

Section	Scholarship	Applicant	Benefits	Period
Internal	Thesis Submission Scholarship (International Students Only)	International Student Thesis Submission for Freshmen	Full tuition	Regular semesters
	Strengthen Research Capabilities Scholarship (International Students Only)	Enrolled students on recommendation of department heads	Partial tuition fees	Regular semesters
	Assistant Scholarship	assistant selection	Partial tuition fees	per semester
	Model Scholarship	Student government official or member of student council	Partial tuition fees	per semester
	Internationalization Scholarship * Seoul Campus only	Applicants and selections for internationalization as International students	Partial tuition fees	per semester
	Scholarship for Paper Publication in Journal	Person to be published in an academic journal	Partial tuition fees	per semester
	Scholarship for Conference	a subject for academic presentation	Partial tuition fees	per semester
External	Saudi Arabian Government Scholarship	New or currently enrolled students	Full or partial tuition fees	4 semesters
	RA Scholarship * Seoul Campus only	Researcher who is registered as a researcher in the research project of an academic advisor and applies for and selects RA scholarship	Partial tuition fees	per semester
	BK Plus Scholarship	Participants in a designated business research group (Smart Tourism Education Platform, Big Data Analytics, Elderly Service-Technical Convergence Major, Integrated Medical Humanities)	Partial tuition fees	per semester
	GKS Scholarship	GKS Students	Full tuition	Scholarship period
	Others	New or currently enrolled students	Full or partial tuition fee coverage	per semester

Attachment 1 | Tuition Fee Table

(unit : KRW)

Field	Course	Enrollment Fee	Tuition Fee	etc.		Total	
				Seoul	Global	Seoul	Global
Humanities, Social Sciences ¹	Master	954,000	4,838,000	35,000	15,000	5,827,000	5,807,000
	Ph.D	954,000	4,979,000	35,000	15,000	5,968,000	5,948,000
	Combined	954,000	4,906,000	35,000	15,000	5,895,000	5,875,000
Natural and Applied Sciences	Master	954,000	5,807,000	35,000	15,000	6,796,000	6,776,000
	Ph.D	954,000	5,975,000	35,000	15,000	6,964,000	6,944,000
	Combined	954,000	5,890,000	35,000	15,000	6,879,000	6,859,000
Physical Education	Master	954,000	5,749,000	35,000	15,000	6,738,000	6,718,000
	Ph.D	954,000	5,915,000	35,000	15,000	6,904,000	6,884,000
	Combined	954,000	5,940,000	35,000	15,000	6,929,000	6,909,000
Engineering	Master	954,000	6,576,000	35,000	15,000	7,565,000	7,545,000
	Ph.D	954,000	6,765,000	35,000	15,000	7,754,000	7,734,000
	Combined	954,000	6,990,000	35,000	15,000	7,979,000	7,959,000
Arts	Master	954,000	6,707,000	35,000	15,000	7,696,000	7,676,000
	Ph.D	954,000	6,903,000	35,000	15,000	7,892,000	7,872,000
	Combined	954,000	6,928,000	35,000	15,000	7,917,000	7,897,000
Pharmacy	Master	954,000	7,005,000	35,000	15,000	7,994,000	
	Ph.D	954,000	7,201,000	35,000	15,000	8,190,000	
	Combined	954,000	7,102,000	35,000	15,000	8,091,000	
Medicine	Master	954,000	7,370,000	35,000	15,000	8,359,000	
	Ph.D	954,000	8,120,000	35,000	15,000	9,109,000	
	Combined	954,000	7,744,000	35,000	15,000	8,733,000	

※ The tuition fee above is subject to change.

※ Seoul Campus etc. : Student council fee(KRW 15,000), Medical cooperative fee(KRW 20,000)
 Global Campus etc. : Student council fee(KRW 15,000)

※ Inquiries

- Student council fee : Student council (Seoul Campus : 82-2-961-0125 / Global Campus : 82-31-201-2137)
- Medical cooperative fee : 82-2-961-0055

4.0 Scale	4.3 Scale	4.5 Scale	5.0 Scale	100 Points Scale
3.97 ~ 4.0	4.26 ~ 4.3	4.46 ~ 4.5	4.95 ~ 5.00	100
3.92 ~ 3.96	4.22 ~ 4.25	4.41 ~ 4.45	4.90 ~ 4.94	99
3.88 ~ 3.91	4.17 ~ 4.21	4.36 ~ 4.40	4.84 ~ 4.89	98
3.84 ~ 3.87	4.12 ~ 4.16	4.31 ~ 4.35	4.79 ~ 4.83	97
3.80 ~ 3.83	4.08 ~ 4.11	4.26 ~ 4.30	4.73 ~ 4.78	96
3.75 ~ 3.79	4.03 ~ 4.07	4.21 ~ 4.25	4.68 ~ 4.72	95
3.71 ~ 3.74	3.98 ~ 4.02	4.16 ~ 4.20	4.62 ~ 4.67	94
3.67 ~ 3.70	3.93 ~ 3.97	4.11 ~ 4.15	4.57 ~ 4.61	93
3.62 ~ 3.66	3.89 ~ 3.92	4.06 ~ 4.10	4.51 ~ 4.56	92
3.58 ~ 3.61	3.84 ~ 3.88	4.01 ~ 4.05	4.45 ~ 4.50	91
3.49 ~ 3.57	3.75 ~ 3.83	3.91 ~ 4.00	4.34 ~ 4.44	90
3.41 ~ 3.48	3.65 ~ 3.74	3.81 ~ 3.90	4.23 ~ 4.33	89
3.32 ~ 3.40	3.56 ~ 3.64	3.71 ~ 3.80	4.12 ~ 4.22	88
3.24 ~ 3.31	3.46 ~ 3.55	3.61 ~ 3.70	4.01 ~ 4.11	87
3.15 ~ 3.23	3.37 ~ 3.45	3.51 ~ 3.60	3.90 ~ 4.00	86
3.07 ~ 3.14	3.27 ~ 3.36	3.41 ~ 3.50	3.79 ~ 3.89	85
2.98 ~ 3.06	3.18 ~ 3.26	3.31 ~ 3.40	3.68 ~ 3.78	84
2.90 ~ 2.97	3.09 ~ 3.17	3.21 ~ 3.30	3.57 ~ 3.67	83
2.81 ~ 2.89	2.99 ~ 3.08	3.11 ~ 3.20	3.45 ~ 3.56	82
2.72 ~ 2.80	2.90 ~ 2.98	3.01 ~ 3.10	3.34 ~ 3.44	81
2.64 ~ 2.71	2.80 ~ 2.89	2.91 ~ 3.00	3.23 ~ 3.33	80

Attachment 3 DAC List of ODA Recipients

DAC List of ODA Recipients
Effective for reporting on 2021 flows**

Least Developed Countries	Low Income Countries which are not LDCs (per capita GNI <= \$1 005 in 2016)	Lower Middle Income Countries and Territories which are not LDCs (per capita GNI \$1 006-\$3 955 in 2016)	Upper Middle Income Countries and Territories which are not LDCs (per capita GNI \$3 956-\$12 235 in 2016)
Afghanistan (L) Angola (LM) Bangladesh (LM) Benin (LM) Bhutan ¹ (LM) Burkina Faso (L) Burundi (L) Cambodia (LM) Central African Republic (L) Chad (L) Comoros (LM) Democratic Republic of the Congo (L) Djibouti (LM) Eritrea (L) Ethiopia (L) Gambia (L) Guinea (L) Guinea-Bissau (L) Haiti (L) Kiribati (LM) Lao People's Democratic Republic (LM) Lesotho (LM) Liberia (L) Madagascar (L) Malawi (L) Mali (L) Mauritania (LM) Mozambique (L) Myanmar (LM) Nepal (LM) Niger (L) Rwanda (L) Sao Tome and Principe ¹ (LM) Senegal (LM) Sierra Leone (L) Solomon Islands ¹ (LM) Somalia (L) South Sudan (L) Sudan (L) Tanzania (LM) Timor-Leste (LM) Togo (L) Tuvalu (UM) Uganda (L) Yemen (L) Zambia (LM)	Democratic People's Republic of Korea Zimbabwe (LM)	Armenia (UM) Bolivia Cabo Verde Cameroon Congo Côte d'Ivoire Egypt El Salvador Eswatini Georgia (UM) Ghana Guatemala (UM) Honduras India Indonesia (UM) Jordan (UM) Kenya Kosovo (UM) Kyrgyzstan Micronesia Moldova Mongolia Morocco Nicaragua Nigeria Pakistan Papua New Guinea Philippines Sri Lanka Syrian Arab Republic (L) Tajikistan (L) Tokelau* Tunisia Ukraine Uzbekistan Vanuatu Viet Nam West Bank and Gaza Strip	Albania Algeria (LM) Antigua and Barbuda ² Argentina Azerbaijan Belarus Belize Bosnia and Herzegovina Botswana Brazil China (People's Republic of) Colombia Costa Rica Cuba Dominica Dominican Republic Ecuador Equatorial Guinea Fiji Gabon Grenada Guyana Iran Iraq Jamaica Kazakhstan Lebanon Libya Malaysia Maldives Marshall Islands Mauritius ³ (H) Mexico Montenegro Montserrat* Namibia Nauru ³ (H) Niue* North Macedonia Palau ² Panama ² Paraguay Peru Saint Helena* Saint Lucia Saint Vincent and the Grenadines Samoa Serbia South Africa Suriname Thailand Tonga Turkey Turkmenistan Venezuela Wallis and Futuna*

**During the 2020 triennial review of the List, the DAC agreed to an exceptional one-year delay to updating the List of countries that are eligible to receive ODA. It set the date of graduation of the countries meeting the criterion to graduate, as well as the update of the DAC groupings for countries that are not LDCs, to 1 January 2022 on an exceptional basis in the light of the ongoing global pandemic. Countries remaining on the List in 2022 will be classified according to the World Bank's latest income classifications at the time of the update, i.e. 2020 income classifications, with LDCs listed separately.

(1) General Assembly resolution A/73/L.40/Rev.1 adopted on 13 December 2018 decided that Bhutan will graduate five years after the adoption of the resolution, i.e. on 13 December 2023, and that São Tomé and Príncipe and Solomon Islands will graduate six years after the adoption of the resolution, i.e. on 13 December 2024.

(2) Antigua and Barbuda, Palau and Panama will graduate from the DAC List of ODA Recipients on 1 January 2022, following agreement by the DAC during the 2020 triennial review of the List to an exceptional one-year delay to updating the List of countries that are eligible to receive ODA.

(3) Mauritius and Nauru exceeded the high-income threshold in 2019. In accordance with the DAC rules for revision of this List, if they remain high income countries until 2022, they will be proposed for graduation from the List in the 2023 review.

*Countries and territories not classified in World Bank income groups. Estimated placement on the List.

Note: L, LM, UM and H shown after country names refer to the latest World Bank income classifications of: LDCs; any high-income countries that have not yet met the criteria for graduation; and also any countries that changed World Bank income group after 2016. For the World Bank's current 2021 fiscal year, low-income (L) economies are defined as those with a GNI per capita, calculated using the World Bank Atlas method, of USD 1 035 or less in 2019; lower middle-income (LM) economies are those with a GNI per capita between USD 1 036 and USD 4 045; upper middle-income (UM) economies are those with a GNI per capita between USD 4 046 and USD 12 535; high-income (H) economies are those with a GNI per capita of USD 12 536 or more.

Q1. Is there any entrance scholarship for international students?

A1. Yes, we have scholarships for international students such as the Thesis Submission Scholarship. Other internal and external scholarships from foundations and institutions are also available.

Q2. In case of Chinese university graduates, what kind of documents should be submitted?

A2. Applicants who graduated from Chinese university have to submit three documents in total.

1. Graduation Certificates of China Higher Education Student Information (www.chsi.com.cn)
(a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office)
2. Graduation certificate (a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office)
3. Degree certificate (a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office)

Q3. What kind of documents should be submitted students who have not yet graduated??

A3. Prospective students have to submit an official prospective graduation certificate (if in another language, students will also need a complete English or Korean translation notarized by a notary's office and verified by the Korean Embassy). Chinese prospective graduates have to submit a prospective graduation certificate, along with , a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office. Failure to submit a graduation certificate before enrollment will lead to cancellation of admission.

Q4. What is the interview process?

A4. The interview is a one on one interview offered by each department. Therefore, applicants should inquire directly with their intended department. Applicants should also check the interview schedule uploaded on the graduate school website.

Q5. What happens if I miss a deadline with documents?

A5. All the documents must be submitted by the deadline. However, applicants, who are not be able to submit the document due to any unavoidable circumstances, should contact the graduate school office for advice on how to proceed as soon as there is a problem. The university does not take responsibility for incomplete documents or any resulting issues. Submitted documents will not be returned.

Q6. My undergraduate major and the major I want to apply are different. Can I still apply?

A6. Yes, it is possible. However, applicants must take prerequisite subjects after admission.

Q7. What is the schedule after admission? Please explain the enrollment process in chronological order.

A7. After admission, students should:

1. Check the admission announcement and print out the letter of admission.
2. Print out the tuition bill during the registration period and make payment to the designated bank account.
3. After checking the notification of "Certificate of Admission" on the website of the General Graduate School, apply directly.
4. Receive a 'Certificate of Admission' (Applicants residing in Korea can receive it directly from the Graduate School office, while international applicants living abroad will receive it visa airmail/delivery service)
5. Apply for visa : Collect documents, complete the application, and submit to the relevant agency
 - 1) Domestic residents: Immigration Office
 - 2) International residents (except students with Chinese nationality): Local embassy
6. Register for classes
7. Orientation

8. Semester begins

Q8. How can students residing outside of Korea pay the tuition fee?

A8. Applicants who reside overseas must pay the tuition fee to the virtual payment account specified in the bill. The swift code of KEB HANA bank is KOEXKRSE; however, if there is no other way except international wire transfer, please email (admissions_s@khu.ac.kr or admissions_aic@khu.ac.kr) and we will provide further information.

Q9. Is there any additional payments the Thesis Submission Scholarship recipients for?

A9. Yes, Thesis Submission Scholarship recipients will need to pay the enrollment fee.
All students must check their tuition bill and pay within the period indicated.

Q10. I'm an Overseas Korean Foundation Scholarship recipient. Do I need to pay tuition?

A10. Even if you are the recipient, you have to pay the fee for entrance and medical check-up fee. The refund for insurance fee and others will be processed after the completion of the tuition fee payment. Scholarship recipients have to submit the proof of the scholarship to Graduate School office.

Q11. Is there an extend period for tuition payment?

A11. Tuition must be paid on time, or admission and enrollment will be cancelled..

Q12. When do I apply for a dormitory spot?

A12. Please check announcements for dormitory applications, which will be posted on the Graduate School website. Application notifications will be sent out individually.

Q13. Can the Certificate of Admission be reissued?

A13. No. The certificate of admission is issued only once. Please note that it is one of the most important documents in the visa application process.

Q14. Is medical and medical check-up mandatory?

A14. According to the regulation 37 of Kyung Hee University Graduate School, all international students must get a medical health check-up. Students who already received a check-up at another agency will still be required to get a school-approved check-up.

Q15. Is insurance mandatory?

A15. .Starting from 2021.03.01, foreign students will be eligible for national health insurance. Until eligibility is reached, international students will either need to have private health insurance or be automatically enrolled in the school-provided service.

The 2022-Spring Semester Combined Course Confirmation of application for transition to the completion(gradation) course

- **Department** : _____
- **Course** : Combined (M.A + Ph.D)

[Related regulations]

Article 23 of the Graduate School Regulations (Approval of completion of a degree course)

Article 35 of the Graduate School Regulations (Acquisition of a master's degree in an integrated course)

[The Content]

If a person enrolled in the integrated stonework course has no intention of completing a Ph.D., he/she meets the following requirements.

You can get a master's degree.

- If a student of integrated stonework course wants to complete a master's degree course, he/she must apply for conversion after the third term.
- A total of 30 credits or more must be obtained upon completion.

[Precautions]

- Applications for conversion can only be filed once, and it cannot be re-converted to the integrated stone foil process, so be careful.

Please decide.

- Tuition must be paid on the basis of the Combined(M.A+Ph.D) course.

I am well-acquainted with the above
and apply for the Combined(M.A+Ph.D) Course at Kyung Hee University.

2021(yyyy)/ (mm)/ (dd)

Name _____(Signtature)

*Signature is necessary

The Graduate School

Recommendation letter written by a professor of the university from which you graduated (common)

출신대학 교수 추천서

Letter of Recommendation

지원자는 아래에 이름 및 기본 정보를 먼저 적어주신 후 추천인에게 그대로 전달, 아래 주의사항 참고

To the applicant: Please fill in your name and the other required information below.

1. 지원자

Name (성명)		Department (지원학과)	Graduate School, Kyung Hee University _____
Date of Birth (생년월일)	Y(년) M(월) D(일)	Course (과정)	<input type="checkbox"/> Master (석사)/ <input type="checkbox"/> Ph.D (박사)/ <input type="checkbox"/> Combined (석·박통합)
Gender (성별)	Male(남) <input type="checkbox"/> Female(여) <input type="checkbox"/>	Nationality (국적)	

2. 추천인께

위 학생에 대한 추천인의 진솔한 평가를 부탁드립니다. 감사합니다.

To the recommender: The person named above has applied for the Graduate School of Kyung Hee University. We ask for your assistance, and would appreciate your frank and candid appraisal of the applicant.

A. 지원자와 어떤 관계이며 얼마나 오랫동안 알고 지냈습니까?

How long have you known the applicant and in what relationship?

B. 지원자의 능력을 아래에 첨부된 평가표를 이용하여 작성해주시기 바랍니다. 동급생들과 비교하여 작성해주시길 바랍니다.

Please assess the applicant's qualities in the evaluation table given below. Rate the applicant compared to other classmates who are/were in the same school year with him/her.

구분(Classification)	매우 뛰어남 (Truly Exceptional)	뛰어남 (Excellent)	매우 좋음 (Very Good)	좋음 (Good)	평균 이하 (Below Average)	N/A
	상위 2% (Top 2%)	상위 10% (Top 10%)	상위 25% (Top 25%)	중간 (Middle 50%)	25% 미만 (Lower 25%)	
학습 능력 (Academic Achievement)						
미래의 학습 잠재력 (Future Academic Potential)						
진실성 (Integrity)						
책임감/자립성 (Responsibility/Independence)						
창조성/독창성 (Creativity/Originality)						
의사소통 능력 (Communication Skills)						
대인관계 능숙도 (Interpersonal skills)						
리더쉽 (Leadership)						

C. 지원자의 장점이 무엇이라고 생각하십니까?

What do you consider to be the applicant&s strengths?

D. 지원자의 단점은 무엇이라고 생각하십니까?

What do you consider to be the applicant&s weaknesses?

E. 지원자의 대학원 학업 계획이 얼마나 잘 세워져 있다고 생각하십니까?

How well do you think the applicant has thought out plans for graduate study?

6. 지원자가 희망하는 학위과정에 도움이 될 만한 지원자의 실적, 잠재력 혹은 개인적 특질에 대해서 말씀해 주십시오.

Please comment on the applicant&s performance record, potential, or personal qualities which would be helpful in considering

the applicant&s application for the proposed degree program.

Position or Title(직위): _____

University (Institution)(대학 혹은 단체): _____

Address:(주소) : _____

E-mail: _____

Tel:

Recommender&s Name : _____ (Sign)

※ 주)

1. 추천서를 밀봉후, 봉인 부분에 서명후 제출. 봉해져 있지 않거나 서명이 없는 추천서는 인정되지 않음

Request your recommender to seal his or her letter of recommendation in an official envelope and sign across the back flap upon completion. Recommendation letters that are not sealed and signed will not be accepted.

2. 추천서는 영어 혹은 한국어로 작성

The letter of Recommendation should be written in English or Korean.)

3. 아래 해당학과는 필수제출

서울캠퍼스) 자연과학계열, 의학계열, 학과간 협동과정)

국제캠퍼스) 자연과학계열, 공학계열, 건축학과

입 학 추 천 서

Name (성명)		Department (지원학과)	
Date of Birth (생년월일)	Y(년) M(월) D(일)	Course (과정)	<input type="checkbox"/> Master (석사)/ <input type="checkbox"/> Ph.D (박사)/ <input type="checkbox"/> Combined (석·박통합)
Gender (성별)	Male(남) <input type="checkbox"/> Female(여) <input type="checkbox"/>	Nationality (국적)	

외국인 및 재외국민 전형 추천인 사유란

본인은 상기 지원자의 본교 입학을 추천합니다

2021년 10월 일

_____학과 교수_____ (인)

경희대학교 대학원장 귀하

※ 주)

- 1) 추천인은 대학원에서 필요한 한국어, 영어, 전공 등의 수학능력을 갖추었는지를 종합적으로 판단하여 작성
- 2) 추천인은 대학원 입학 후 지도교수로 학생지도의사가 있어야 함
- 3) 지원자가 총장장학(외국인전형)을 신청시 졸업요건 외 추가로 학술지게재 의무조항이 있음
- 4) 국제캠퍼스 지원자는 모든학과 해당서류 필수

장학금 신청서(서울캠퍼스)

Application form for Thesis Submission Scholarship (Seoul Campus)

○ 인적사항 Personal Information

성명 Name	영문 English		국적 Nationality	
	한글 Korean		성별 Gender	
학과 Department			세부전공 Major	
수험번호 Examinee's number				

○ 학력사항 Educational Background

구분	학교명 University	전공 Major	재학기간 Enrolled Dates (yy/mm/dd~yy/mm/dd)	성적 Score
대학 Undergraduate				/100
대학원 Graduate				/100

○ 학력/어학능력/경력/봉사활동

학력 Learning Ability	GRE _____점 Date of Test : _____(yy/mm/dd)	영어 성적 English Proficiency	토플(TOEFL) _____점(PBT, CBT, IBT) Date of Test : _____(yy/mm/dd)
	GMAT _____점 Date of Test : _____(yy/mm/dd)		아이엘츠(IELTS) _____점 Date of Test : _____(yy/mm/dd)
	기타(Other) _____점(급) Date of Test : _____(yy/mm/dd)		텝스(TEPS) _____점 Date of Test : _____(yy/mm/dd)
한국어 성적 Korean Proficiency	TOPIK _____급 Date of Test : _____(yy/mm/dd)	일본어 성적 Japanese Proficiency	토익(TOEIC) _____점 Date of Test : _____(yy/mm/dd)
	KLPT _____급(/500점) Date of Test : _____(yy/mm/dd)		토익스피킹(TOEIC Speaking) _____급 Date of Test : _____(yy/mm/dd)
	국내대학 졸업자 Graduated in a university in Korea _____University		기타(Other) _____점(급) Date of Test : _____(yy/mm/dd)
	외국대학 한국어학과 졸업자 Graduated with a major in Korean in a foreign country _____University		JPT _____점 Date of Test : _____(yy/mm/dd)
	경희대어학원 수료 _____급 Date of graduation : _____(yy/mm/dd)		JLPT _____급 Date of Test : _____(yy/mm/dd)
	조선족/고려인 여부(Y <input type="checkbox"/> N <input type="checkbox"/>)		
	조선족/고려학교 졸업 여부(Y <input type="checkbox"/> N <input type="checkbox"/>)		
논문게재 실적 Published paper	저널명 : _____ 논문제목 : _____ 게재년월일 : _____	기타 언어 Other language	Test명 : _____ 점수(등급) : _____ Date of Test : _____(yy/mm/dd)
근무경력 Working Experience	회사명 : _____ 근무기간 : _____년 _____개월 담당업무 : _____	봉사활동 Volunteering Experience	활동기관 : _____ 활동내용 : _____ 활동기간 : _____ ~ _____

위 서류상의 모든 내용은 사실이며, 위와 같이 장학금을 신청합니다.

I certify that above information is honestly presented, and I hereby apply for scholarship of Graduate School, KHU

2021년 월 일
Year Month Date

신청자: _____

경희대학교 대학원장 귀하

Notification for Thesis/Dissertation Publication Concerning Scholarship Provision for the International Students

- Course : Master / Ph.D / Combined (Master + Ph.D)
- Departement :
- Name :
- Date of Birth (yyyy/mm/dd) : / /

[Common Information]

- After admission, you must obtain at least B credits (3.0/4.3) for the previous semester
- Student can't graduate if he/she fails to comply with the thesis publication requirements according to the scholarship payment requirements.
- If you plagiarize your thesis, you will get your scholarship back

[Details of Courses]

Scholarship recipients of foreign thesis publication must fulfill the following matters in addition to graduation requirements (paper publication) after admission until the examination of the thesis.

◆ M.A Degree Program

- Liberal Arts/ Social Science, Arts and Design/ Physical Education, Korean Medicine(Medical History, Korean Medical Classics)
: Publish more than one publication (co-author as well) on an academic journal accredited by the National Research Foundation of Korea
- Engineering, Life Sciences, Medical School
: Publish more than one publication on academic journals SCIE or higher

M.A Degree Applicant Signature:

◆ Ph.D & Combined Degree Program

- Liberal Arts/ Social Science, Arts and Design/ Physical Education, Korean Medicine(Medical History, Korean Medical Classics)
: Publish more than one publication (main author) on an academic journal accredited by the National Research Foundation of Korea
- Engineering, Life Sciences, Medical School
: Publish more than one publication(main author) on academic journals SCIE or higher

Ph.D & Cominbed Applicant Signature:

2021 . . .

Name : _____,

Applicant Signature:

The Graduate School

장학금 신청서 및 논문게재서약서

Recommendation Letter & Pledge of Thesis Dissertation Publication

Name (성명)		Department (지원학과)	
Date of Birth (생년월일)	Y(년) M(월) D(일)	Course (과정)	<input type="checkbox"/> Master (석사)/ <input type="checkbox"/> Ph.D (박사)/ <input type="checkbox"/> Combined (석·박통합)
Gender (성별)	Male(남) <input type="checkbox"/> Female(여) <input type="checkbox"/>	Nationality (국적)	

All international students can receive Thesis Submission Scholarship for tuition fee, but students have to write one more paper for scholarship benefit, depending on graduation requirements of each major.

본인은 총장장학(외국인전형)장학금을 신청합니다.

장학대상자로 선정될 경우, 아래 장학수혜자 의무사항을 확인하고, 이행할 것을 서약합니다.

2021년 월 일

학 생(Student Name): _____ (Signature)

추천인 소속(Department) : _____ 학과 / 지도교수(Academic Advisor) _____ (인)

학과장(Chief of A Major) _____ (인)

경희대학교 대학원장 귀하

[Requirements of Thesis Publication Concerning Scholarship]

장학수혜자 의무사항

석사 과정 Master	Humanities and Social Sciences, Art and Physical Education [인문사회, 예체능계열]	Publish or apply more than one publication (co-author as well) on an academic journal accredited by the National Research Foundation of Korea 한국연구재단 등재지 이상 학술지에 1편 이상 게재 또는 신청 *공저자도 가능
	Natural Sciences, Engineering 의학계열 [공학, 자연, 의학계열]	Publish more than one publication on academic journals SCI(E) or higher SCI(E) 이상 학술지에 1편 이상 게재 *공저자 가능
Ph.D. Combined 박사, 석박통합	Humanities and Social Sciences, Art and Physical Education [인문사회, 예체능계열]	Publish more than one publication (main author) on an academic journal accredited by the National Research Foundation of Korea 한국연구재단 등재지 이상 학술지에 1편 이상 추가 게재 *제1저자 및 교신저자만 인정
	Natural Sciences, Engineering [공학, 자연, 의학계열]	Publish more than one publication (main author) on academic journals SCI(E) or higher SCI(E) 이상 학술지에 1편 이상 게재 *제1저자 및 교신저자만 인정

*3.0 average GPA until the previous semester (직전학기 평균평점 B학점 이상을 취득하여야 한다.)

※ Notes

- 1) The above obligations shall be fulfilled in addition to the graduation requirements, and if not fulfilled, the scholarship shall be fully recovered.
- 2) The enrolled students are re-selected by the recommendation of the advisor for each semester.

학력조회 동의서 (Release of Information Form)

※ Those from universities in Korea are written in Korean
Those from universities in abroad are written in English

I agree to provide my personal information to third parties in accordance with the Personal Information Protection Act & Personal Information-related Act for the purpose of conducting and managing the admission process and application details of Graduate School, Kyung Hee University.
 In addition, this agreement includes consent to reply to the graduate school from the institution requested for academic inquiry.

[Items concerning the provision of personal information to a third party]

(Agree Disagree)

The one who receives	Purpose of provision	Personal information items	The retention period
The university in the application for admission, and institutions related to acquisition certificates	Verification of admission application details and qualification information	Items listed in the application form (Name, Date of Birth, educational background information)	From the time the application for admission is received to the end of the academic background inquiry and confirmation

You may refuse to consent to the collection of the above information. However, if you refuse to agree, you cannot apply for admission, so please refer to it.

1. 지원자 인적사항 Applicant Information			
성명 Name of Applicant	국문(Korean) :		/ 영문(English) :
생년월일 Date of Birth	월MM / 일DD / 년YYYY	Student ID number(최종졸업대학 학번)	
2. 출신학교 정보 Academic Information			
학교명 University / Institution Name		학위종류 Type of Degree	학사 Bachelor <input type="checkbox"/> 석사 Master <input type="checkbox"/> 기타 Other <input type="checkbox"/>
학교주소 University / Institution Address			
학과/전공 Department and Major			
졸업(예정)일자 Date of (Expected) Graduation	월MM / 일DD / 년YYYY		
재학기간 Period of Attendance	From To	이수학기 수 Number of Registered Semesters	
홈페이지 주소 Website of University / Institution			
3. 학력조회 의뢰용 해외 전적대학 정보 University / Institution Information to Request Release of Academic Records(Foreign Institute You Graduated) ※국내대학 졸업자의 경우 본 항목을 기재할 필요없음(지원자 인적사항과 학력사항만 작성)			
전적대학 학력조회 담당부서 Name of the Office of Student Records from the University / Institute			
전적대학 학력조회 담당자 성명 Person in charge of Student Records (name)			
담당자 연락처/팩스번호 Person in charge of Student Records Phone/Fax No.			
담당자 E-mail Person in charge of Student Records E-mail Address			

I have applied to Kyung Hee University in Seoul, Korea for the 2021 academic year and have agreed to allow Kyung Hee University to officially request my academic records from the schools I previously attended.

_____ 2021
월MM 일DD 년YYYY

지원자(Applicant's Name) : _____ 서명(Signature)

***Signature is necessary**



**GRADUATE SCHOOL
KYUNG HEE UNIVERSITY**

서울캠퍼스 일반대학원

서울특별시 동대문구 경희대로 26 경희대학교
본관 312호 일반대학원 행정실 (우)02447

Tel 02)961-0121~4

Web <http://gskh.khu.ac.kr>, admissions_s@khu.ac.kr

국제캠퍼스 일반대학원

경기도 용인시 기흥구 덕영대로 1732 경희대학교
예술디자인대학관 107호 일반대학원 행정실 (우)17104

Tel 031)201-3500~3

Web <http://gskh.khu.ac.kr>, khwb6000@khu.ac.kr